

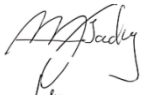


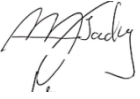
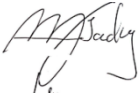
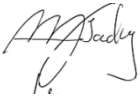
DAILY ACTIVITIES

Name : DESI NATASYA ASWAR

Student Number : 2021020007

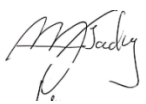
Department : FOOD AND BEVERAGE SERVICE

No.	Day	Day	Section	Activities	Sign (by hotel)	Note
1.	MONDAY (MORNING)	27 January 2025	RESTAURANT	-Orientation and introduction about the hotel	 Leon Lee	
2.	TUESDAY (MORNING)	28 January 2025	RESTAURANT	-Responsible section C and D -Handle breakfast, lunch and afternoon tea	 A. A. Badly	
3.	WEDNESDAY (MORNING)	29 January 2025	RESTAURANT	-Responsible section C and D -Handle breakfast, lunch and afternoon tea	 A. A. Badly	

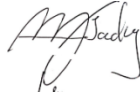
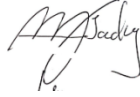
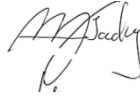
4.	THURSDAY- FRIDAY (DAY OFF)	30 January 2025 — 31 January 2025	-	-		
5	SATURDAY (MORNING)	1 February 2025	RESTAURANT	- Handling breakfast in section C and D - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section C and D - handover to night shift		
6.	SUNDAY (MORNING)	2 February 2025	RESTAURANT	- Handling breakfast in section C and D - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section C and D		

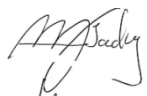
7	MONDAY (NIGHT)	3 February 2025	RESTAURANT	- handover to night shift - Learn night shift operation - Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet		
8	TUESDAY (NIGHT)	4 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet		
9.	WEDNESDAY - THURSDAY (DAY OFF)	5 February 2025 — 6 February 2025	-	-		

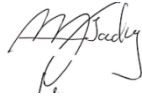
10.	FRIDAY (NIGHT)	7 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D -Learn to open wine in the [roper way - Closing and setup for breakfast buffet		
11.	SATURDAY (NIGHT)	8 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet -Polishing		
12.	SUNDAY (NIGHT)	9 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast		

13.	MONDAY (NIGHT)	10 February 2025	RESTAURANT	buffet -Polishing - Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet	 Leon Lee	
14.	TUESDAY (NIGHT)	11 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet	 Anna Bradley	
15.	WEDNESDAY (DAY OFF)	12 February 2025	-	--	 Leon Lee	

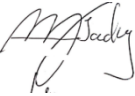
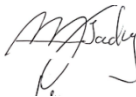
16.	THURSDAY (NIGHT)	13 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
17.	FRIDAY (NIGHT)	14 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
18.	SATURDAY (DAY OFF)	15 February 2025	-	-	 Leon Lee	

19.	SUNDAY (NIGHT)	16 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing		
20.	MONDAY (NIGHT)	17 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing		
21.	TUESDAY (NIGHT)	18 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		

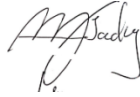
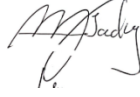
22.	WEDNESDAY (NIGHT)	19 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
23.	THURSDAY (DAY OFF)	20 February 2025	-	-		
24.	FRIDAY (NIGHT)	21 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
25.	SATURDAY (DAY OFF)	22 February 2025	-	-		

26.	SUNDAY (NIGHT)	23 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing		
27.	MONDAY (NIGHT)	24 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
28.	TUESDAY (NIGHT)	25 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		

29.	WEDNESDAY (NIGHT)	26 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
30.	THURSDAY (NIGHT)	27 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing		
31.	FRIDAY (NIGHT)	28 February 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		

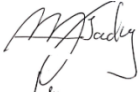
32.	SATURDAY - SUNDAY (DAY OFF)	1 March 2025 - 2 March 2025	-	-		
33	MONDAY (NIGHT)	3 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
34.	TUESDAY (DAY OFF)	4 March 2025	-	-		
35.	WEDNESDAY (NIGHT)	5 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast		

				buffet - Polishing		
36.	THURSDAY (NIGHT)	6 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
37.	FRIDAY (NIGHT)	7 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	

38.	SATURDAY (NIGHT)	8 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
39.	SUNDAY (DAY OFF)	9 March 2025	-	-		
40.	MONDAY (NIGHT)	10 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		

41.	TUESDAY (NIGHT)	11 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing		
42.	WEDNESDAY (NIGHT)	12 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
43.	THURSDAY (DAY OFF)	13 March 2025	-	-		
44.	FRIDAY (NIGHT)	14 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast		

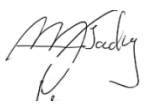
45.	SATURDAY (DAY OFF)	15 March 2025	-	buffet - Polishing	 Leon Lee	
46.	SUNDAY (NIGHT)	16 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
47.	MONDAY (NIGHT)	17 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet	 Leon Lee	

48.	TUESDAY (DAY OFF)	18 March 2025	—	- Polishing	 Leon Lee	
49.	WEDNESDAY (NIGHT)	19 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
50.	THURSDAY (NIGHT)	20 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	

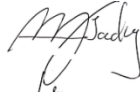
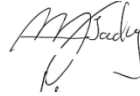
51.	FRIDAY (DAY OFF)	21 March 2025	-	-	 Leon Lee	
52.	SATURDAY (NIGHT)	22 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
53.	SUNDAY (NIGHT)	23 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing	 Andy Bradley	

54.	MONDAY - TUESDAY (DAY OFFF)	24 March 2025 - 25 March 2025	—	—	 Leon Lee	
55.	WEDNESDAY (NIGHT)	26 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
56.	THURSDAY (NIGHT)	27 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast	 Leon Lee	

57.	FRIDAY (NIGHT)	28 March 2025	RESTAURANT	buffet - Polishing - Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
58.	SATURDAY (NIGHT)	29 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing		
59.	SUNDAY (NIGHT)	30 March 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast		

		31 March 2025		buffet - Polishing		
60.	MONDAY (DAY OFF)	1 April 2025	—	—	 Leon Lee	
61.	TUESDAY (NIGHT)	2 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
62.	WEDNESDAY (DAY OFF)	3 April 2025	—	—	 Leon Lee	

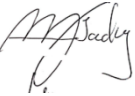
63.	THURSDAY (NIGHT)	4 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
64.	FRIDAY (NIGHT)	5 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
65.	SATURDAY (NIGHT)	6 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	

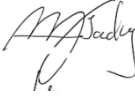
66.	SUNDAY (NIGHT)	7 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
67.	MONDAY (NIGHT)	8 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
68.	TUESDAY (NIGHT)	9 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet	 	

69.	WEDNESDAY (NIGHT)	10 April 2025	RESTAURANT	- Polishing - Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
70.	THURSDAY (NIGHT)	11 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
71.	FRIDAY - SATURDAY (DAY OFF)	12 April 2025 — 13 April 2025	-	—	 Leon Lee	

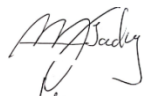
72.	SUNDAY (NIGHT)	14 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
73.	MONDAY (NIGHT)	15 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
74.	TUESDAY (NIGHT)	16 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	

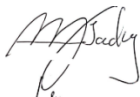
75.	WEDNESDAY (NIGHT)	17 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
76.	THURSDAY (DAY OFF)	18 April 2025	-	-	 Amy Paddy	
77.	FRIDAY (NIGHT)	19 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
78.	SATURDAY (DAY OFF)	20 April 2025	-	-	 Amy Paddy	

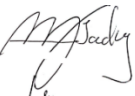
79.	SUNDAY (NIGHT)	21 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
80.	MONDAY (NIGHT)	22 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 A. Badly	
81.	TUESDAY (NIGHT)	23 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	

82.	WEDNESDAY — THURSDAY (DAY OFF)	24 April 2025 — 25 April 2025	—	—	 Leon Lee	
83.	FRIDAY (NIGHT)	26 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
84.	SATURDAY (NIGHT)	27 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet		

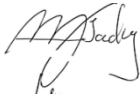
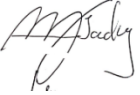
85.	SUNDAY (NIGHT)	28 April 2025	RESTAURANT	- Polishing - Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
86.	MONDAY (NIGHT)	29 April 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
87.	TUESDAY (DAY OFF)	30 April 2025	—	—		

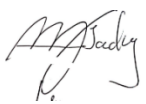
88.	WEDNESDAY (NIGHT)	1 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
89.	THURSDAY (NIGHT)	2 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing	 A. A. Bailey	
90.	FRIDAY (NIGHT)	3 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	

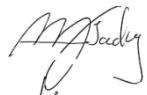
91.	SATURDAY — SUNDAY (DAY OFF)	4 May 2025 — 5 May 2025	-	—	 Leon Lee	
92.	MONDAY (NIGHT)	6 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
93.	TUESDAY (DAY OFF)	7 May 2025	-	—	 Leon Lee	

94.	WEDNESDAY (NIGHT)	8 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
95.	THURSDAY (NIGHT)	9 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing	 Anna Bradley	
96.	FRIDAY (DAY OFF)	10 May 2025		—	 Anna Bradley	

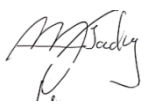
97.	SATURDAY (NIGHT)	11 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
98.	SUNDAY (NIGHT)	12 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
99.	MONDAY (NIGHT)	13 May 2025	-	-	 Leon Lee	

100	TUESDAY - WEDNESDAY (DAY OFF)	14 May 2025 - 15 May 2025	—	—		
101	THURSDAY (NIGHT)	16 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing	 Leon Lee	
102	FRIDAY (NIGHT)	17 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing		

103	SATURDAY (NIGHT)	18 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
104	SUNDAY (NIGHT)	19 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
105	MONDAY (DAY OFF)	20 May 2025	—	—		
106	TUESDAY (NIGHT)	21 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B		

107	WEDNESDAY (DAY OFF)	22 May 2025	-	- Closing and setup for breakfast buffet - Polishing	 Leon Lee	
108	THURSDAY (NIGHT)	23 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section C and D - Closing and setup for breakfast buffet - Polishing	 Amy Bailey	
109	FRIDAY (NIGHT)	24 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet	 Amy Bailey	

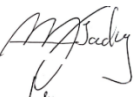
110	SATURDAY (NIGHT)	25 May 2025	RESTAURANT	- Polishing - Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
111	SUNDAY (NIGHT)	26 May 2025	RESTAURANT	- Handle afternoon tea and dinner in section A and B - Closing and setup for breakfast buffet - Polishing		
112	MONDAY (MORNING)	27 May 2025	RESTAURANT	- Handling breakfast in section C and D - Closing breakfast and mise en place for lunch		

113	TUESDAY (DAY OFF)	28 May 2025	-	- Handling lunch and afternoon tea set in section C and D - handover to night shift	 Leon Lee	
114	WEDNESDAY (MORNING)	29 May 2025	RESTAURANT	- Handling breakfast in section C and D - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section C and D - handover to night shift	 Leon Lee	
115	THURSDAY (DAY OFF)	30 May 2025	-	-	 A. Bailey	

116 .	FRIDAY (MORNING)	31 May 2025	RESTAURANT	- Handling breakfast in section A and B - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section C and D - handover to night shift		
	SATURDAY (DAY OFF)	1 June 2025	—	—		
	SUNDAY (MORNING)	2 June 2025	RESTAURANT	- Handling breakfast in section A and B - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section A and B - handover to night shift		

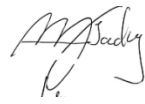
118	MONDAY (MORNING)	3 June 2025	RESTAURANT	- Handling breakfast in section A and B - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section C and D - handover to night shift		
119	TUESDAY (MORNING)	4 June 2025	RESTAURANT	- Handling breakfast in section A and B - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section A and B - handover to night shift		
120	WEDNESDAY (DAY OFF)	5 June 2025	-	-		

121	THURSDAY (MORNING)	6 June 2025	RESTAURANT	- Handling breakfast in section C and D - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section C and D - handover to night shift	 Leon Lee	
122	FRIDAY (MORNING)	7 June 2025	RESTAURANT	- Handling breakfast in section C and D - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section C and D - handover to night shift	 Anna Bradley	
123	SATURDAY (MORNING)	8 June 2025	RESTAURANT	- Handling breakfast in section C and D	 Leon Lee	

124	SUNDAY (DAY OFF)	9 June 2025	—	- Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section C and D - handover to night shift	 Leon Lee	
125	MONDAY (MORNING)	10 June 2025	RESTAURANT	- Handling breakfast in section C and D - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section C and D - handover to night shift	 A. J. Bradley	

126	TUESDAY (MORNING)	11 June 2025	RESTAURANT	- Learn as a Hostess - Arrange and escort the guest to the table - Give and explaining the menu to the guest - Input and submit cover occupancy/pax breakfast in sistem -Make a reservation by online, email and phone call -Called back the guest to confirm the booking		
127	WEDNESDAY (MORNING)	12 June 2025	RESTAURANT	- Arrange and escort the guest to the table - Give and explaining the menu to the guest - Input and submit cover occupancy/pax breakfast in		

				system -Make a reservation by online, email and phone call -Called back the guest to confirm the booking		
128	THURSDAY	13 June 2025	—	—	 Leon Lee	
	—	—				
	FRIDAY (DAY OFF)	14 June 2025				
129	SATURDAY (MORNING)	15 June 2025	RESTAURANT	- Arrange and escort the guest to the table - Give and explaining the menu to the guest - Input and submit cover occupancy/pax breakfast in system -Make a reservation by online,	 Leon Lee	

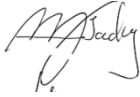
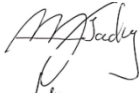
130	SUNDAY (MORNING)	16 June 2025	RESTAURANT	email and phone call -Called back the guest to confirm the booking - Arrange and escort the guest to the table - Give and explaining the menu to the guest - Input and submit cover occupancy/pax breakfast in system -Make a reservation by online, email and phone call -Called back the guest to confirm the booking		
131	MONDAY (MORNING)	17 June 2025	RESTAURANT	- Arrange and escort the guest to the table		

132	TUESDAY (MORNING)	18 June 2025	RESTAURANT	- Give and explaining the menu to the guest - Input and submit cover occupancy/pax breakfast in system -Make a reservation by online, email and phone call -Called back the guest to confirm the booking - Arrange and escort the guest to the table - Give and explaining the menu to the guest - Input and submit cover occupancy/pax breakfast in system -Make a reservation by online, email and phone call	 Leon Lee	
-----	----------------------	--------------	------------	--	---	--

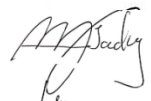
133	WEDNESDAY (DAY OFF)	19 June 2025	—	-Called back the guest to confirm the booking		
134	THURSDAY (MORNING)	20 June 2025	RESTAURANT	- Arrange and escort the guest to the table - Give and explaining the menu to the guest - Input and submit cover occupancy/pax breakfast in system -Make a reservation by online, email and phone call -Called back the guest to confirm the booking		

135	FRIDAY (MORNING)	21 June 2025	RESTAURANT	- Arrange and escort the guest to the table - Give and explaining the menu to the guest - Input and submit cover occupancy/pax breakfast in sistem - Make a reservation by online, email and phone call - Called back the guest to confirm the booking		
136	SATURDAY (DAY OFF)	22 June 2025	—	—		
137	SUNDAY (MORNING)	23 June 2025	RESTAURANT	- Arrange and escort the guest to the table - Give and explaining the menu to		

138	MONDAY (MORNING)	24 June 2025	RESTAURANT	the guest - Input and submit cover occupancy/pax breakfast in system -Make a reservation by online, email and phone call -Called back the guest to confirm the booking - Arrange and escort the guest to the table - Give and explaining the menu to the guest - Input and submit cover occupancy/pax breakfast in sistem -Make a reservation by online, email and phone call -Called back the guest to confirm		
-----	---------------------	--------------	------------	---	---	--

139	TUESDAY (MORNING)	25 June 2025	RESTAURANT	the booking - Arrange and escort the guest to the table - Give and explaining the menu to the guest - Input and submit cover occupancy/pax breakfast in system -Make a reservation by online, email and phone call -Called back the guest to confirm the booking		
140	WEDNESDAY — THURSDAY (DAY OFF)	26 June 2025 — 27 June 2025	—	—		

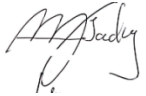
141	FRIDAY (MORNING)	28 June 2025	RESTAURANT	- Handling breakfast in section C and D - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section C and D - handover to night shift		
142	SATURDAY (MORNING)	29 June 2025	RESTAURANT	- Handling breakfast in section A and B - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section A and B - handover to night shift		
143	SUNDAY (MORNING)	30 June 2025	RESTAURANT	- Handling breakfast in section A		

144	TUESDAY (DAY OFF)	1 July 2025		and B - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section A and B - handover to night shift		
145	WEDNESDAY (MORNING)	2 July 2025	RESTAURANT	- Handling breakfast in section A and B - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section A and B		
				- Handling breakfast in section A and B - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section A and B		

146 .	THURSDAY (MORNING)	3 July 2025	RESTAURANT	- handover to night shift - Handling breakfast in section A and B - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section A and B - handover to night shift	 Leon Lee	
147 .	FRIDAY (MORNING)	4 July 2025	-	-	 Leon Lee	
148 .	SATURDAY (MORNING)	5 July 2025	RESTAURANT	- Arrange and escort the guest to the table - Give and explaining the menu to the guest	 Leon Lee	

149	SUNDAY (DAY OFF)	6 July 2025	—	- Input and submit cover occupancy/pax breakfast in system - Make a reservation by online, email and phone call - Called back the guest to confirm the booking		
150	MONDAY (MORNING)	7 July 2025	RESTAURANT	- Handling breakfast in section C and D - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section C and D		

151	TUESDAY (MORNING)	8 July 2025	RESTAURANT	- handover to night shift - Handling breakfast in section C and D - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section C and D - handover to night shift		
152	WEDNESDAY —	9 July 2025 —	—	—		
153	THURSDAY (DAY OFF)	10 July 2025				
	FRIDAY	11 July 2025	RESTAURANT	- Arrange and escort the guest to		

155	SUNDAY (MORNING)	13 July 2025	RESTAURANT	- Handling breakfast in section A and B - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section A and B - handover to night shift	 Leon Lee	
156	MONDAY (DAY OFF)	14 July 2025	—	—		
157	TUESDAY (MORNING)	15 July 2025	RESTAURANT	- Handling breakfast in section A and B - Closing breakfast and mise en place for lunch - Handling lunch and afternoon	 Leon Lee	

158	WEDNESDAY (MORNING)	16 July 2025	RESTAURANT	tea set in section C and D - handover to night shift - Handling breakfast in section A and B - Closing breakfast and mise en place for lunch - Handling lunch and afternoon tea set in section A and B - handover to night shift	 Leon Lee	
159	THURSDAY (MORNING)	17 July 2025	RESTAURANT	- Arrange and escort the guest to the table - Give and explaining the menu to the guest - Input and submit cover occupancy/pax breakfast in	 Leon Lee	

160	FRIDAY (MORNING- LAST DAY)	18 July 2025	RESTAURANT	sistem -Make a reservation by online, email and phone call -Called back the guest to confirm the booking - Arrange and escort the guest to the table - Give and explaining the menu to the guest - Input and submiy cover ooccupancy/pax breakfast in sistem -Make a reservation by online, email and phone call -Called back the guest to confirm the booking	 Leon Lee	
-----	----------------------------------	--------------	------------	--	---	--

